

## **Instructions – Availability Form**

You can complete the Availability Form for Liturgical Ministry on your computer:

- Open the form;
- Save it to any file;
- Complete the questionnaire by typing your answers in the gray-shaded areas;
- Close and save your changes (information you entered);
- E-mail it as an attachment to [lfields@cscsisters.org](mailto:lfields@cscsisters.org).

If you cannot adapt this form to your computer, please contact me using my e-mail address above or calling the office at 284-5624.

You can also choose to print the form and complete it by hand or typing your availability. Then please send your completed form to the Liturgy Office by Campus Mail, if applicable.

Thank you very much for all your help.

Cordially,  
Linda Fields  
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Church of Our Lady of Loretto  
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